



## **MEMORANDUM**

**TO:** Finance & Audit Committee  
**FROM:** Justin Krikler  
**SUBJECT:** 2019 EPC Operating Budget

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Please find enclosed the draft 2019 operating budget for the Edmonton Police Commission.

### **RECOMMENDATION**

The Finance & Audit Committee recommends to the Edmonton Police Commission adoption of the attached 2019 operating budget.

### **SUMMARY**

The Edmonton Police Commission 2019 operating budget is attached, and tentatively set at **\$1,881,972**. The 2018 budget was **\$1,986,319** and the actual spend was **\$1,749,272**. The reason for the underspend is largely due to running under complement through a large portion of 2018. This translated into lower personnel costs and associated professional development and registration fees.

The 2018 budget has been reduced by **\$104,347**. This is on account of re-negotiating our lease space and a reduction in baseline salaries. The non-personnel budget for the Edmonton Police Commission has not otherwise been altered.

# EDMONTON POLICE SERVICE



## 2019 OPERATING BUDGET

COST CENTRE / INTERNAL ORDER	ANNUAL	MONTHLY												TOTAL	VARIANCE		
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC				
<b>Police Commission</b>																	
<b>601101</b>																	
Hourly /Support	18 450															18 450	
Salaries	587 112															587 112	
Benefits	114 297															114 297	
Employee Allowances	9 843															9 843	
<b>Overtime</b>	<b>7 000</b>	583	583	583	583	583	583	583	583	583	583	583	583	583	583	7 000	(0)
Court	-															-	
Stat	-															-	
Other Personnel Costs	-															-	
Personnel Recoveries	-															-	
<b>Personnel</b>	<b>736 703</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>583</b>	<b>736 703</b>	
<b>Materials &amp; Supplies</b>	<b>2 490</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>208</b>	<b>2 490</b>	
410003 - Subscriptions	100	8	8	8	8	8	8	8	8	8	8	8	8	8	8	100	0
410004 - Direct Material	390	33	33	33	33	33	33	33	33	33	33	33	33	33	33	390	
410006 - Stationery	2 000	167	167	167	167	167	167	167	167	167	167	167	167	167	167	2 000	0
<b>Furniture &amp; Equipment</b>	<b>3 500</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>3 500</b>	0
420220 - Equip Maintenance	1 000	83	83	83	83	83	83	83	83	83	83	83	83	83	83	1 000	(0)
420400 - FurnPurchasesLease	500	42	42	42	42	42	42	42	42	42	42	42	42	42	42	500	
420740 - Computer SW Mtc	2 000	167	167	167	167	167	167	167	167	167	167	167	167	167	167	2 000	0
<b>Contracts &amp; Services</b>	<b>439 452</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>36 621</b>	<b>439 452</b>	(0)
421110 - Printing Ext	1 700	142	142	142	142	142	142	142	142	142	142	142	142	142	142	1 700	0
440000 - Gen Contract Work	230 000	19 167	19 167	19 167	19 167	19 167	19 167	19 167	19 167	19 167	19 167	19 167	19 167	19 167	19 167	230 000	(0)
440009 - Honorariums	105 000	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	105 000	
440013 - Courier Services	1 500	125	125	125	125	125	125	125	125	125	125	125	125	125	125	1 500	
441220 - Legal Services	75 000	6 250	6 250	6 250	6 250	6 250	6 250	6 250	6 250	6 250	6 250	6 250	6 250	6 250	6 250	75 000	
447000 - Advertising	16 000	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	16 000	(0)
448000 - Gen Service Costs	10 252	854	854	854	854	854	854	854	854	854	854	854	854	854	854	10 252	(0)
<b>Building Costs</b>	<b>36 295</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>3 025</b>	<b>36 295</b>	
444110 - Services Misc	1 095	91	91	91	91	91	91	91	91	91	91	91	91	91	91	1 095	
460000 - Ext Space Rent	1 500	125	125	125	125	125	125	125	125	125	125	125	125	125	125	1 500	
460100 - Parking Stalls Rent	5 200	433	433	433	433	433	433	433	433	433	433	433	433	433	433	5 200	0
470040 - Telephone Charges	2 000	167	167	167	167	167	167	167	167	167	167	167	167	167	167	2 000	0
470047 - Cellular Phone Cost	3 600	300	300	300	300	300	300	300	300	300	300	300	300	300	300	3 600	
672710 - ParkingOwnedOn Dem	18 900	1 575	1 575	1 575	1 575	1 575	1 575	1 575	1 575	1 575	1 575	1 575	1 575	1 575	1 575	18 900	
672810 - ParkingLeasedOn De	4 000	333	333	333	333	333	333	333	333	333	333	333	333	333	333	4 000	
<b>Internal Services &amp; Recoveries</b>	<b>871</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>73</b>	<b>871</b>	(0)
670010 - Fac Prog OnDemand	871	73	73	73	73	73	73	73	73	73	73	73	73	73	73	871	(0)
<b>Travel &amp; Training</b>	<b>91 520</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>7 627</b>	<b>91 520</b>	0
409500 - Transportation	3 000	250	250	250	250	250	250	250	250	250	250	250	250	250	250	3 000	
480000 - Business Travel	29 000	2 417	2 417	2 417	2 417	2 417	2 417	2 417	2 417	2 417	2 417	2 417	2 417	2 417	2 417	29 000	(0)
480100 - Training Req Travel	16 000	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	1 333	16 000	(0)

480200 - Conference Fees	1 500	125	125	125	125	125	125	125	125	125	125	125	125	125	2 750
480300 - Local Training	2 750	229	229	229	229	229	229	229	229	229	229	229	229	229	12 480
482000 - Food Serv Internal	12 480	1 040	1 040	1 040	1 040	1 040	1 040	1 040	1 040	1 040	1 040	1 040	1 040	1 040	13 800
482100 - Hosting External	13 800	1 150	1 150	1 150	1 150	1 150	1 150	1 150	1 150	1 150	1 150	1 150	1 150	1 150	2 500
483000 - Employee Recognition	2 500	208	208	208	208	208	208	208	208	208	208	208	208	208	10 490
483200 - VolBdPart Recognit	10 490	874	874	874	874	874	874	874	874	874	874	874	874	874	19 000
<b>Other General Costs</b>	<b>19 000</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>1 583</b>	<b>19 000</b>
491000 - Memberships Prof D	19 000	1 583	1 583	1 583	1 583	1 583	1 583	1 583	1 583	1 583	1 583	1 583	1 583	1 583	19 000
<b>Non Personnel</b>	<b>593 128</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>49 427</b>	<b>593 128</b>
<b>Revenue</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1 329 831</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>50 011</b>	<b>1 329 831</b>

0  
(0)  
(0)

The Variance Total MUST equal zero. If you wish to reallocate funds to/from this cost centre please indicate the source(s) of the transfer.

Transfer (TO)/FROM Cost Centre:

Cost Centre #	Cost Element	\$
1		
2		
3		
4		
5		



Variance Total

# EDMONTON POLICE SERVICE



## 2019 OPERATING BUDGET

COST CENTRE / INTERNAL ORDER	ANNUAL	MONTHLY												TOTAL	VARIANCE		
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC				
<b>Police Commission - Leased Space</b>																	
<b>440830</b>																	
Hourly /Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Employee Allowances	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Overtime</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Court	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Stat	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other Personnel Costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Personnel Recoveries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Personnel</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Building Costs</b>	<b>101 101</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>101 101</b>	<b>(0)</b>
672520 - SpaceAccomSh Serv	64 422	5 369	5 369	5 369	5 369	5 369	5 369	5 369	5 369	5 369	5 369	5 369	5 369	5 369	5 369	64 422	
672620 - Utility AllocSh Ser	36 679	3 057	3 057	3 057	3 057	3 057	3 057	3 057	3 057	3 057	3 057	3 057	3 057	3 057	3 057	36 679	
<b>Non Personnel</b>	<b>101 101</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>101 101</b>	<b>(0)</b>
<b>Revenue</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Total</b>	<b>101 101</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>8 425</b>	<b>101 101</b>	<b>(0)</b>

The Variance Total MUST equal zero. If you wish to reallocate funds to/from this cost centre please indicate the source(s) of the transfer.

Transfer (TO)/FROM Cost Centre:

Cost Centre #	Cost Element	\$
1		
2		
3		
4		
5		

Variance Total (0)

# EDMONTON POLICE SERVICE



## 2019 OPERATING BUDGET

COST CENTRE / INTERNAL ORDER	ANNUAL	MONTHLY												TOTAL	VARIANCE		
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC				
<b>Internal Audit</b>																	
<b>601215</b>																	
Hourly /Support	-															-	
Salaries	260 863															260 863	
Benefits	50 305															50 305	
Employee Allowances	2 281															2 281	
<b>Overtime</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Court	-															-	
Stat	-															-	
Other Personnel Costs	-															-	
Personnel Recoveries	-															-	
<b>Personnel</b>	<b>313 449</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	<b>313 449</b>	
<b>Materials &amp; Supplies</b>	<b>991</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>991</b>	
410003 - Subscriptions	350	29	29	29	29	29	29	29	29	29	29	29	29	29	29	350	
410006 - Stationery	641	53	53	53	53	53	53	53	53	53	53	53	53	53	53	641	
<b>Furniture &amp; Equipment</b>	<b>6 000</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>6 000</b>	
420740 - Computer SW Mtc	6 000	500	500	500	500	500	500	500	500	500	500	500	500	500	500	6 000	
<b>Contracts &amp; Services</b>	<b>120 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>10 000</b>	<b>120 000</b>	
448000 - Gen Service Costs	120 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000	10 000	120 000	
<b>Travel &amp; Training</b>	<b>6 500</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>542</b>	<b>6 500</b>	<b>0</b>
480100 - Training Req Travel	4 000	333	333	333	333	333	333	333	333	333	333	333	333	333	333	4 000	
480300 - Local Training	2 000	167	167	167	167	167	167	167	167	167	167	167	167	167	167	2 000	<b>0</b>
482100 - Hosting External	500	42	42	42	42	42	42	42	42	42	42	42	42	42	42	500	
<b>Other General Costs</b>	<b>4 100</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>342</b>	<b>4 100</b>	
491000 - Memberships Prof D	4 100	342	342	342	342	342	342	342	342	342	342	342	342	342	342	4 100	
<b>Non Personnel</b>	<b>137 591</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>137 591</b>	
<b>Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total</b>	<b>451 040</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>11 466</b>	<b>451 040</b>	

The Variance Total MUST equal zero. If you wish to reallocate funds to/from this cost centre please indicate the source(s) of the transfer.

Transfer (TO)/FROM Cost Centre:

Cost Centre #	Cost Element	\$
1		
2		
3		
4		
5		

