

**EDMONTON POLICE COMMISSION  
PUBLIC MEETING**

**MINUTES**

**Thursday, March 21, 2019  
River Valley Room, Main Floor, City Hall, Edmonton, Alberta  
12:04 P.M. to 1:13 P.M.**

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**PRESENT**

Chair Tim O'Brien  
Vice-Chair Micki Ruth  
Commissioner Laurie Hawn  
Commissioner Karen MacKenzie  
Commissioner John McDougall  
Commissioner Aneela Hussainaly  
Commissioner Ashvin Singh  
Commissioner Janet-Sue Hamilton  
Councillor Sarah Hamilton, Commissioner  
Councillor Scott McKeen, Commissioner

**ABSENT**

Commissioner Erick Ambtman

**EPC STAFF**

Justin Krikler, Executive Director  
Bonnie Riddell, Strategic Policy & Research Analyst/Secretary to the Commission  
Deana MacFadyen, Public Complaint Director/Legal Counsel  
Vivianna Botticelli, Chief Internal Auditor  
Zeeshan Mughal, Audit Coordinator  
Bev Atkey, Administrative Assistant

**GUESTS**

Chief Dale McFee, Edmonton Police Service  
Deputy Chief Kevin Brezinski, Edmonton Police Service  
Deputy Chief Al Murphy, Edmonton Police Service  
A/Deputy Chief Darren Derko, Edmonton Police Service  
A/Deputy Chief Chad Tawfik, Edmonton Police Service  
A/Deputy Chief Brad Doucette, Edmonton Police Service  
A/Deputy Chief David Veitch, Edmonton Police Service  
Superintendent Deb Jolly, Edmonton Police Service  
Staff Sergeant Brian Sinclair, Edmonton Police Service  
Andrea Levey, Edmonton Police Service  
Chelsea Hawrelak, Edmonton Police Service

Members of the Public  
Members of the Media

	Agenda Item	Action By
1.	<p><b><u>CALL TO ORDER</u></b></p> <p>Chair O'Brien called the meeting to order at 12:04 P.M.</p>	
2.	<p><b><u>PROTOCOL ITEM</u></b></p>	
2.1	<p><b><u>Acknowledgement of Treaty Six Territory</u></b></p> <p>Chair O'Brien opened the meeting with the following acknowledgement:</p> <p><i>"We begin by acknowledging the traditional land on which we are gathered today which is Treaty 6 Territory and the traditional homeland of the Metis people. We would like to acknowledge and thank the diverse Indigenous people whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Sauleaux, Blackfoot, Nakota Sioux, as well as Metis and Inuit. It is a welcoming place for all people who come from around the world to share Edmonton as a home. Together we call upon all of our collective honoured traditions and spirits to work in building a great city for today and future generations."</i></p>	
2.2	<p><b><u>Police Service Dog (PSC) Jack</u></b></p> <p>Chair O'Brien expressed condolences, on behalf of the Commission, in the loss of PSD Jack who suffered from cancer and had to be put down. PSD Jack was on duty up to his last night with handler Constable Scott Mitchler. During his distinguished career with the Edmonton Police Service PSD Jack garnished recognition in several categories in the "Top Dog" awards, including building search, obedience and tracking.</p>	
2.3	<p><b><u>Dempsey Service Award</u></b></p> <p>Chair O'Brien congratulated Constable Adam Wood who was recently recognized with a Dempsey Service Award for his extreme dedication to Sherwood Elementary School and his positive impact on both students and their parents. This award was created to recognize civilian and sworn members of the Edmonton Police Service who perform work-related activities above and beyond what is expected and in a positive manner.</p>	

	<b>Agenda Item</b>	<b>Action By</b>
3.	<b><u>APPROVAL OF AGENDA</u></b>	
	Members unanimously approved the agenda as presented.	
4.	<b><u>CONFLICT OF INTEREST DECLARATION</u></b>  In response to Chair O'Brien there were no conflict of interest declarations.	
5.	<b><u>CONSENT AGENDA</u></b>  Members unanimously adopted Consent Agenda items #5.1 Edmonton Police Commission Public Meeting Minutes – February 21, 2019 #5.2 Edmonton Police Commission 2019 Budget #5.3 2018 Edmonton Police Service Attrition Report for Sworn and Civilian Employees #5.4 Annual Policing Plan Year End Results (Report Card) #5.5 Calendar of Upcoming Events	
6.	<b><u>PRESENTATION</u></b>	
6.1	<b><u>Indigenous Community Engagement Strategy Action Plan</u></b>  The Plan was presented by members of the Edmonton Police Service Acting Deputy Chief David Veitch, Indigenous Relations Coordinator Andrea Levey, and Community Operations Coordinator Chelsea Hawrelak.	
(Councillor Hamilton and Councillor McKeen joined the meeting)		
7.	<b><u>INPUT FROM THE PUBLIC</u></b>  Chair O'Brien reminded members of the public addressing the Commission they have five minutes to speak and that their comments will not be recorded either through minute taking or audio/video recording devices; however, the meeting is live-streamed.  The following member of the public addressed the Commission: <ul style="list-style-type: none"> <li>• Christie Pace from Bent Arrow Society. She offered Indigenous Training to Commission members and provided her contact information. The Commission's EPC Executive Director will follow up.</li> </ul>	EPC ED

	<b>Agenda Item</b>	<b>Action By</b>
<b>8.</b>	<b><u>CHIEF REPORT</u></b>	
	<p><b>8.1 <u>Key Issues</u></b></p> <p>Chief McFee outlined the new organizational structure for the Service in order to reduce demand on front line services. Changes to the management team will be made shortly. He will bring a formalized report, to the Commission, in six months.</p>	Chief McFee
	<p><b>8.2 <u>Final 2019 Annual Policing Plan</u></b></p> <p>Chief McFee presented the 2019 Annual Policing Plan for approval.</p> <p><b>MOVED</b> Commissioner Hussainaly – Commissioner J-S Hamilton        That the Commission approve the final 2019 Annual Policing Plan.</p> <p style="text-align: center;"><b>CARRIED</b></p>	
<b>9.</b>	<b><u>CHAIR REPORT</u></b>	
	<p>Chair O'Brien advised that the Commission's Executive Director, Justin Krikler, has accepted a position within the Edmonton Police Service and that a search committee has been struck to fill the position.</p>	EPC
<b>10.</b>	<b><u>EXECUTIVE DIRECTOR REPORT</u></b>	
	<p><b>10.1 <u>Police Act Amendments Update</u></b></p> <p>Executive Director Krikler reported that the Province has wrapped up its public consultations and will now be addressing prominent themes that arose from the consultations.</p>	
	<p><b>10.2 <u>Edmonton Police Commission Strategic Plan Update</u></b></p> <p>Executive Director Krikler reported that administration has now received a draft of the strategic plan and that Strategic Policy &amp; Research Analyst Riddell will review the draft plan. The final plan should be ready for approval at the April 2019 meeting.</p>	EPC ED

	Agenda Item	Action By
11.	<b><u>COMMITTEE REPORTS</u></b>	
	<b>11.1 <u>GOVERNANCE COMMITTEE</u></b>	
	<p><b>11.1.1 <u>Edmonton Police Commission Policy Revisions</u></b></p> <p><b>MOVED</b> Commissioner Hussainaly – Commissioner Hawn          That the Commission approve the revisions to Edmonton Police Commission Policies</p> <ul style="list-style-type: none"> <li>• #4.1.1 Roles and Duties of Commission Members</li> <li>• #4.1.2 Roles and Duties of Chair and Vice-Chair of Commission</li> <li>• #5.1.1 Establishing Rules of Order for Meetings</li> <li>• Appendix B – Meeting Procedures</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	
	<b>11.2 <u>FINANCE &amp; AUDIT COMMITTEE</u></b>	
	<p><b>11.2.1 <u>Edmonton Police Commission Policy Revisions</u></b></p> <p><b>MOVED</b> Commissioner MacKenzie–Commissioner McDougall          That the Commission approve the revisions to Edmonton Police Commission Policies</p> <ul style="list-style-type: none"> <li>• #1.1.5 Risk Management &amp; Audit</li> <li>• #1.1.6 Financial Stewardship</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> Commissioner MacKenzie – Vice-Chair Ruth          That the Commission replace Appendix E – Risk Management &amp; Audit with the approved Audit Charter.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
	<b>11.3 <u>PROFESSIONAL STANDARDS COMMITTEE</u></b>	
	<p><b>11.3.1 <u>Summary of Compliments</u></b></p> <p>Commissioner Janet-Sue Hamilton shared three compliments received by the Edmonton Police Service.</p>	
12.	<b><u>EXEMPTIONS FROM CONSENT AGENDA</u></b>	

	<b>Agenda Item</b>	<b>Action By</b>
	There were no exemptions from the Consent Agenda.	
<b>13.</b>	<b><u>EDMONTON POLICE COMMISSION INQUIRIES</u></b>  There were no inquiries.	
<b>14.</b>	<b><u>OTHER BUSINESS</u></b>	
<b>14.1</b>	<b><u>Canadian Association of Police Governance (CAPG) Update - Commissioner Ruth</u></b>  Commissioner Ruth spoke to the CAPG Conference being held August 11–14, 2019 in Calgary.  Executive Director Krikler reported that rooms have been booked for this conference and asked members to let him know as soon as possible if they are interested in attending.	EPC Members
<b>14.2</b>	<b><u>Alberta Association of Police Governance (AAPG) Update - Commissioner McDougall</u></b>  Commissioner McDougall spoke to the upcoming AAPG Conference being held April 5–6, 2019 in Medicine Hat.	
<b>14.3</b>	<b><u>REACH Update – Commissioner Hawn</u></b>  Commissioner Hawn reported on the operational highlights for the REACH organization.	
<b>15.</b>	<b><u>COMMISSIONER COMMENTS/CONCERNS/COMMENDATIONS</u></b>  Commissioner MacKenzie reported that she was named a “She Innovator” which is a United Nations designation for gender equity.  Chair O’Brien recognized the new Police Chief for the City of Calgary, Mark Neufeld. He requested that a letter on behalf of the Commission be prepared by EPC administration congratulating the Calgary Police Commission.	EPC ED
<b>16.</b>	<b><u>ADJOURNMENT</u></b>  The meeting adjourned at 1:13 P.M.	

CERTIFIED as being a record of the matters dealt with at the Commission's March 21, 2019 public meeting.

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Tim O'Brien  
Chair, Edmonton Police Commission

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Bonnie Riddell  
Secretary to the Commission