

**EDMONTON POLICE COMMISSION  
PUBLIC MEETING**

**MINUTES**

**Thursday, January 18, 2018  
River Valley Room, Main Floor, City Hall, Edmonton, Alberta  
1:30 P.M. to 3:15 P.M.**

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**PRESENT**

Chair Tim O'Brien  
Vice-Chair Micki Ruth  
Commissioner Laurie Hawn  
Commissioner John Lilley  
Commissioner Karen MacKenzie  
Commissioner Janet-Sue Hamilton  
Commissioner John McDougall  
Commissioner Erick Ambtman  
Commissioner Aneela Hussainaly  
Councillor Sarah Hamilton, Commissioner  
Councillor Scott McKeen, Commissioner

**EPC STAFF**

Gabrielle Battiste, Executive Director  
Justin Krikler, Public Complaint Director/Legal Counsel  
Bonnie Riddell, Policy & Research Analyst  
Vivianna Botticelli, Chief Internal Auditor  
Zeeshan Mughal, Audit Coordinator  
Natalie Couture, Administrative Assistant  
Chris Skaggs, Secretary to the Commission

**GUESTS**

Chief Rod Knecht, Edmonton Police Service  
Deputy Chief Brian Simpson, Edmonton Police Service  
Deputy Chief Kevin Brezinski, Edmonton Police Service  
Deputy Chief Greg Preston, Edmonton Police Service  
Chief Administrative Officer Linda Revell, Edmonton Police Service  
Superintendent Chad Tawfik, Edmonton Police Service  
Staff Sergeant Kelly Rosnau, Edmonton Police Service  
Inspector Scott Jones, Edmonton Police Service  
Inspector Devin Laforce, Edmonton Police Service  
Executive Director Jodie Graham, Edmonton Police Service  
Ms. Lisa Jimmo, Edmonton Police Service  
Gerry Annetts, Edmonton Police Service  
Brian Kisilevich, Edmonton Police Service  
Cal Schafer, Edmonton Police Service  
Daniel Spanu, Edmonton Police Service  
Natasha Goudar, Edmonton Police Service  
Lesley MacAllister, Edmonton Police Service  
Members of the Bent Arrow Traditional Healing Society

Members of the Public (16)  
 Members of the Media (7)

	Agenda Item	Action By
1.	<p><b><u>CALL TO ORDER</u></b></p> <p>Chair O'Brien called the meeting to order at 1:35 P.M.</p>	
	<p><b>1.1 <u>Acknowledgement of Treaty Six Territory</u></b></p> <p><i>He opened the meeting with the following acknowledgement:</i></p> <p>“We begin by acknowledging the traditional land on which we are gathered today which is Treaty 6 Territory. We would like to acknowledge and thank the diverse Indigenous people whose ancestors footsteps have marked this territory for centuries such as: Cree, Dene, Sauteaux, Blackfoot, Nakota Sioux, as well as Metis and Inuit. It is a welcoming place for all people who come from around the world to share Edmonton as a home. Together we call upon all of our collective honoured traditions and spirits to work in building a great city for today and future generations.”</p>	
2.	<p><b><u>PROTOCOL ITEM</u></b></p>	
	<p><b>2.1 <u>Introduction of Edmonton Police Commission Chair and Vice-Chair</u></b></p> <p>Chair O'Brien introduced himself as the Commission's Chair for 2018 and Vice-Chair Ruth as the Commission's Vice-Chair for 2018.</p>	
	<p><b>2.2 <u>Introduction of New Edmonton Police Commission Members</u></b></p> <p>Chair O'Brien introduced the Commission's four new members, Commissioner Ambtman, Commissioner Hussainaly, Commissioner Hamilton and Commissioner McDougall, and provided a brief bio on each of them.</p>	

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2.3	<p><b><u>Introduction of 2018 Edmonton Police Commission Standing Committees</u></b></p> <p>Chair O'Brien presented the following slate of Standing Committee members for 2018:</p> <p><b><u>Governance Committee</u></b>            Commissioner Erick Ambtman            Commissioner Laurie Hawn            Commissioner Aneela Hussainaly            Commissioner John McDougall            Councillor Scott McKeen (ex-officio)            EPC Chair Tim O'Brien (ex-officio)</p> <p><b><u>Finance &amp; Audit Committee</u></b>            Commissioner Laurie Hawn            Commissioner John Lilley            Commissioner Karen MacKenzie            EPC Vice-Chair Micki Ruth            Councillor Sarah Hamilton (ex-officio)            EPC Chair Tim O'Brien (ex-officio)</p> <p><b><u>Human Resources Committee</u></b>            EPC Vice-Chair Micki Ruth            Commissioner Erick Ambtman            Commissioner John McDougall            Commissioner Janet-Sue Hamilton            Commissioner Aneela Hussainaly            Commissioner John Lilley            Commissioner Karen MacKenzie            Councillor Sarah Hamilton (ex-officio)            Councillor Scott McKeen (ex-officio)            EPC Chair Tim O'Brien (ex-officio)</p> <p><b><u>Professional Standards Committee</u></b>            Commissioner John McDougall            Commissioner Laurie Hawn            Commissioner Janet-Sue Hamilton            Commissioner John Lilley            EPC Chair Tim O'Brien (ex-officio)</p>	
2.4	<p><b><u>Recognition of Shauna May Seneca School</u></b></p> <p>Chair O'Brien advised that on January 8, 2018 the Shauna May Seneca School officially opened. It is named after Shauna Seneca, a former social worker and co-founder of the Bent Arrow Traditional Healing Society. She believed in the "Bent Arrow" analogy: "bent but not broken." She was</p>	

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	<p>instrumental is building relations between the Indigenous community and the Edmonton Police Service. Shauna was also a member of the Edmonton Police Commission from 1997-2002.</p> <p>Chair O'Brien welcomed the members of the Bent Arrow Society who were in attendance at the meeting.</p>	
3.	<b><u>APPROVAL OF AGENDA</u></b>	
	<p><b>MOVED</b> Commissioner MacKenzie – Commissioner Ambtman                  That the agenda for the Commission's January 18, 2018 Public Meeting be approved.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
4.	<p><b><u>APPROVAL OF MINUTES – November 16, 2017</u></b></p> <p><b>MOVED</b> Commissioner Lilley – Commissioner Hamilton                  That the minutes for the Commission's November 16, 2017 regular Public Meeting be approved.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
5.	<p><b><u>CONFLICT OF INTEREST DECLARATION</u></b></p> <p>In response to Chair O'Brien there were no conflict of interest declarations.</p>	
6.	<p><b><u>CONSENT AGENDA</u></b></p> <p><b>MOVED</b> Councillor Hamilton – Commissioner Hussainaly                  That all Consent Agenda items be received for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
7.	<p><b><u>INPUT FROM THE PUBLIC</u></b></p> <p>The following members of the public addressed the Commission:</p> <ul style="list-style-type: none"> <li>• Male member of the public</li> <li>• Janina Chodkiewicz</li> <li>• Nadine Swist</li> </ul>	
8.	<b><u>PRESENTATION</u></b>	

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8.1	<p><b><u>Diversity Recruitment and Professional Development within the Edmonton Police Service</u></b></p> <p>Chief Knecht introduced Inspector Jones and Inspector Laforce.</p> <p>Inspector Jones advised that there is a fundamental shift in recruiting across Canada. He spoke to the following:</p> <ul style="list-style-type: none"> <li>• Diversity Recruitment</li> <li>• Passive vs. Active Recruitment</li> <li>• Run with Recruiters Program</li> <li>• Recruitment Applicant Mentorship Program (RAMP)</li> <li>• Mentoring Academy – which will be revolutionary in recruiting across Canada</li> <li>• Additional Programs</li> <li>• Diversity Specific Initiatives</li> <li>• Recruit Training Classes</li> </ul> <p>Inspector Laforce spoke to the</p> <ul style="list-style-type: none"> <li>• Professional Development Branch</li> <li>• Recruit Training Section</li> <li>• Recruit Curriculum</li> <li>• Training Section</li> <li>• Employee Development Section</li> <li>• Investigative Skills Education Program (ISEP)</li> <li>• Continuing Education</li> </ul> <p>Inspector Jones and Inspector Laforce responded to questions.</p>	
9.	<b><u>CHIEF REPORT</u></b>	
9.1	<p><b><u>Key Issues</u></b></p> <p>Chief Knecht advised that the US Secret Service is working with the Edmonton Police Service to provide instructions and training on threat assessment, and will provide a half day session for the Service at the end of February. Attendance at the session is by invitation only and will be limited to approximately 100 attendees. An agenda is being developed. The training will be tailored to meet the Service's needs.</p>	
9.2	<p><b><u>Response Time and Dispatch Call Volumes Report</u></b></p> <p>Mr. Schafer advised that this is a semi-annual report that</p>	

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	<p>looks at two core policing metrics</p> <ul style="list-style-type: none"> <li>• Dispatch call volumes</li> <li>• Response time</li> </ul> <p>He spoke to the following:</p> <ul style="list-style-type: none"> <li>• Priority levels and response time targets</li> <li>• What is included in the statistics</li> <li>• Steps to complete a 9-1-1 emergency call</li> <li>• Distribution of priority levels</li> <li>• Response time drivers</li> <li>• P1-P5 response and dispatch call volume</li> <li>• Division response times</li> <li>• Priority 7 Hold Events (temporary coding for P5 calls)</li> </ul> <p>Mr. Schafer and Deputy Chief Brezinski responded to questions.</p> <p><b>MOVED</b> Councillor McKeen – Commissioner MacKenzie      That the Edmonton Police Service bring a brief report to the Commission in March, 2018 with recommendations on how demographic information may be available that applies to crime metrics.  <b>CARRIED</b></p>	<p>EPS</p>
<p><b>10.</b></p>	<p><b><u>CHAIR REPORT</u></b></p>	
	<p><b>10.1 <u>Street Check Project Update</u></b></p> <p>Chair O'Brien advised that communities across Canada have been reviewing their street check policies over the last several years. The Edmonton Police Service completed its own internal review of its practices in February, 2016. The new street check procedure was implemented in August, 2016. In July, 2017 the Commission publicly announced it was beginning the process to engage a third party to conduct a review of the street check policy and practice to "ensure policies and procedures are fair and equitable to all Edmontonians." A contract with the selected party was finalized and executed in November, 2017. The terms of reference and related budget were provided by the researcher in December, 2017. The Commission meets monthly to approve each step of the process. Focus group sessions and interviews have been completed with the Edmonton Police Service. Working with REACH, a number of focus groups sessions and interviews with community representatives have been conducted and will continue in the coming weeks. Ongoing reporting continues to come</p>	

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	to the Commission with a final report anticipated by the end of March, 2018. The Commission will continue to provide public, online and media updates.	
11.	<p><b><u>EXECUTIVE DIRECTOR REPORT</u></b></p> <p>For the benefit of the new members, Executive Director Battiste reminded members that if an inquiry is brought forward that requires a response to come back to the Commission from the Service, or a request for a report is made, it needs to be done through a motion of the Commission.</p> <p>Again, for the benefit of the new members, she also reminded members that she needs to be advised of any exemptions from the Consent Agenda two working days before the meeting.</p>	
11.1	<p><b><u>Conflict of Interest Guidelines</u></b></p> <p>Commissioner Hawn advised that this was discussed at the January, 2018 Governance Committee meeting. Once the guidelines are approved they will be reviewed periodically in order to capture issues that may arise in the future.</p> <p><b>MOVED</b> Commissioner Hawn – Commissioner McDougall        That the Commission approve the Edmonton Police Commission Conflict of Interest Guidelines.  <b>CARRIED</b></p>	EPC
11.2	<p><b><u>Canadian Association of Police Governance (CAPG) 2018 Call for Resolutions</u></b></p> <p>Executive Director Battiste advised that this matter will be discussed by the Governance Committee at its February, 2018 meeting.</p>	GC
11.3	<p><b><u>Alberta Community Justice Awards</u></b></p> <p>Executive Director Battiste advised that the Commission or individual Commission members may be interested in nominating someone for this award. This matter will be discussed by the Governance Committee at its February, 2018 meeting.</p>	GC
11.4	<p><b><u>Citizen Awards Board</u></b></p>	

	<b>Agenda Item</b>	<b>Action By</b>
	<p>Executive Director Battiste explained the Citizen Awards Board. A member of the Commission staff, or a representative from the Commission, sits on the Board each year. Last year a member of the staff sat on the Board. The year before, Commissioner MacKenzie sat on the Board along with a member of the staff. Executive Director Battiste asked Commissioner MacKenzie to advise as to whether it was a good use of Commissioner time. Commissioner MacKenzie suggested that sitting on the Board is not the best use of Commission time and that it was sufficient to have a staff member sit on the Board given the duties are almost solely administrative. Members agreed that Policy and Research Analyst Riddell sit on the Citizen Awards Board.</p>	
12.	<b><u>COMMITTEE REPORTS</u></b>	
	<p><b>12.1 <u>GOVERNANCE COMMITTEE</u></b></p> <p>Commissioner Hawn advised that the Commission is working on its Strategic Plan. It will then meet with the Service to determine how they can work together to align and support common goals with their Strategic Plans.</p>	EPC/EPS
	<p><b>12.2 <u>FINANCE &amp; AUDIT COMMITTEE</u></b></p> <p>There was no report.</p>	
(Chair O'Brien stepped down as Chair and Vice-Chair Ruth assumed the Chair)		
	<b>12.3 <u>PROFESSIONAL STANDARDS COMMITTEE</u></b>	
	<p><b>12.3.1 <u>PSB November 2017 Extension Requests</u></b></p> <p>Chair O'Brien presented the list of November, 2017 Professional Standards Branch extension requests brought forward to the Commission by the Chief of Police, together with the recommendations of the Commission's Professional Standards Committee, at the Commission's November 16, 2017 Closed Meeting, and advised that the Commission granted the extension requests as recommended by the Committee.</p> <p><b>MOVED</b> Commissioner O'Brien – Commissioner Lilley</p>	



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	<p>That the Commission accept the PSB November 2017 Extension Requests report for information.</p> <p style="text-align: center;"><b>CARRIED</b></p>	
(Chair O'Brien re-assumed the Chair)		
	<p><b>12.3.2 <u>Summary of Compliments</u></b></p> <p>Chair O'Brien advised that eleven written compliments were received by the Edmonton Police Service this past month, one of them from the Premier of Alberta.</p>	
13.	<p><b><u>EXEMPTIONS FROM CONSENT AGENDA</u></b></p> <p>There were no exemptions from the Consent Agenda.</p>	
14.	<p><b><u>EDMONTON POLICE COMMISSION INQUIRIES</u></b></p> <p>There were no inquiries.</p>	
15.	<p><b><u>OTHER BUSINESS</u></b></p>	
	<p><b>15.1 <u>Canadian Association of Police Governance (CAPG) Update</u></b></p> <p>Vice-Chair Ruth advised that the resolutions coming forward to the CAPG this year will need to have a national interest or focus.</p> <p>She also advised that during Lobby Days in Ottawa, being held April 15-18, 2018, the CAPG Board will meet with Federal Ministers in various portfolios to discuss issues such as economics of policing, aboriginal matters, mental health, etc. She will be attending. She added that the CAPG supports the national focus on cybercrime.</p> <p>Commissioner Lilley asked if the Commission could bring forward, as a 2018 resolution, the resolution it took to the CAPG in 2017 on Standardized National Training Curriculum for new recruits studying policing in Canada. Vice-Chair Ruth advised that the resolution was passed in 2017 but requires public funding. It could potentially be brought to Lobby Days if the appropriate Minister was available.</p>	

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	<p><b>15.2 <u>Alberta Association of Police Governance (AAPG)</u></b></p>	
	<p><b>15.2.1 <u>AAPG Update</u></b></p> <p>Chair O'Brien advised that there was no AAPG Board Meeting in December. A meeting will be held next week.</p>	
	<p><b>15.2.2 <u>Commission Representation on AAPG Board</u></b></p> <p>Chair O'Brien advised that there are approximately 10 AAPG Board Meetings each year, eight of which are via teleconference and two in person. The focus is on governance.</p> <p>The change over in Board representation will take place in May. Commission representation will be determined at its February, 2018 meeting.</p>	EPC
	<p><b>15.3 <u>Commission Representation on ALERT Board</u></b></p> <p>Chair O'Brien advised that Commissioner Gary McCuaig sat as the Commission's representative on the ALERT Board. ALERT is moving from a governance to an oversight role, which will happen at the end of March or beginning of April. There are four meeting each year. He advised that Commissioner Janet-Sue Hamilton has expressed an interest in being the Commission's representative on ALERT.</p> <p><b>MOVED</b> Vice-Chair Ruth – Commissioner MacKenzie      That Commissioner Janet-Sue Hamilton be nominated to sit on the ALERT Board as the Commission's representative for 2018.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
	<p><b>15.4 <u>REACH Update</u></b></p> <p>Commissioner Hawn reported that REACH has taken 950 referrals per month that the Edmonton Police Service or otherwise would normally take. He advised that the 24/7 Crisis Diversion is in place for direct transfer. Homelessness and intoxication remains the reason for calls. REACH has hired more responders. The RAPID Program is ending, for which REACH is working with Calgary on a joint proposal.</p>	

	<b>Agenda Item</b>	<b>Action By</b>
<b>16.</b>	<b><u>COMMISSIONER COMMENTS/CONCERNS/COMMENDATIONS</u></b>  There were no comments/concerns/commendations.	
<b>17.</b>	<b><u>ADJOURNMENT</u></b>  The meeting adjourned at 3:15 P.M.	

CERTIFIED as being a record of the matters dealt with at the Commission's January 18, 2018 Public meeting.

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Tim O'Brien  
Chair, Edmonton Police Commission

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Chris Skaggs  
Secretary to the Commission