

**EDMONTON POLICE COMMISSION
MINUTES OF PUBLIC MEETING**

**THURSDAY, January 19, 2017
River Valley Room, Main Floor, City Hall
Edmonton, Alberta
12:30 P.M. – 2:00 P.M.**

PRESENT

*Chair Cathy Palmer
Vice-Chair Tim O'Brien
Commissioner Gary McCuaig
Commissioner Derek Hudson
Commissioner Jackie Foord
Commissioner Karen MacKenzie
Commissioner Laurie Hawn
Commissioner Micki Ruth
Councillor Scott McKeen*

*Ms. Gabrielle Battiste, Executive Director
Ms. Chris Skaggs, Executive Assistant
Ms. Hannah Gulyas, Administrative Assistant*

ABSENT

*Commissioner John Lilley
Councillor Michael Oshry*

GUESTS

*Chief Rod Knecht, Edmonton Police Service
Deputy Chief Tony Harder, Edmonton Police Service
Deputy Chief Brian Simpson, Edmonton Police Service
CAO Brian Roberts, Edmonton Police Service
Inspector Tom Pallas, Edmonton Police Service
Superintendent Chad Tawfik, Edmonton Police Service
Superintendent Kevin Brezinski, Edmonton Police Service
Inspector Carlos Cardoso, Edmonton Police Service
Staff Sergeant Kelly Rosnau, Edmonton Police Service
Mr. Brock Kahanyshyn, Edmonton Police Service
Mr. Cal Schafer, Edmonton Police Service
Mr. David Schneider, Edmonton Police Service
Ms. Lesley, MacAllister, Edmonton Police Service*

*Members of the Public (8)
Members of the Media (11)*

1. CALL TO ORDER

Chair Palmer called the meeting to order at 12:30 P.M. and welcomed everyone.

1.1 Acknowledgement of Treaty Six Territory

She opened the meeting with the following acknowledgement:

“We begin by acknowledging the traditional land on which we are gathered today which is Treaty 6 Territory. We would like to acknowledge and thank the diverse indigenous people whose ancestors footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux, as well as Metis and Inuit. It is a welcoming place for all people who come from around the world to share Edmonton as a home. Together we call upon all of our collective honoured traditions and spirits to work in building a great city for today and future generations.”

2. PROTOCOL ITEMS

2.1 Introduction of Edmonton Police Commission Chair and Vice-Chair

Chair Palmer advised that she was acclaimed as Chair and Commissioner Tim O’Brien was elected as Vice-Chair of the Commission for the calendar year of 2017.

2.2 Introduction of New Edmonton Police Commission Members

Chair Palmer introduced the Commission’s new member Jackie Foord who is replacing Commissioner Keli Tamaklo. Commissioner Tamaklo retired December 31, 2016. She provided a brief background on Commissioner Foord’s work history.

2.3 Introduction of New Edmonton Police Commission Executive Director

Chair Palmer introduced the Commission’s new Executive Director Gabrielle Battiste who joined the Commission staff December 7, 2016. She provided a brief background on Executive Director’s work history.

2.4 Introduction of 2017 Edmonton Police Commission Standing Committee

Executive Director Battiste presented the following slate of Committee members for 2017.

Governance Committee

*Commissioner Laurie Hawn
Commissioner Gary McCuaig
Commissioner Tim O’Brien
Commissioner Micki Ruth
Councillor Scott McKeen
EPC Chair Cathy Palmer*

Finance & Audit Committee

*Commissioner Derek Hudson
Commissioner Tim O’Brien*

*Commissioner Karen MacKenzie
Commissioner John Lilley
Councillor Michael Oshry
EPC Chair Cathy Palmer*

Professional Standards Committee

*Commissioner Gary McCuaig
Commissioner Jackie Foord
Commissioner Micki Ruth
Commissioner Laurie Hawn
EPC Chair Cathy Palmer*

Human Resources Committee

*Commissioner John Lilley
Commissioner Micki Ruth
Commissioner Karen MacKenzie
Commissioner Laurie Hawn
Commissioner Derek Hudson
EPC Chair Cathy Palmer*

She advised that the EPC Chair sits as ex-officio member on all Committees.

3. APPROVAL OF AGENDA

MOVED *Commissioner Hawn – Commissioner MacKenzie
That the Agenda for the Commission’s January 19, 2017 Public Meeting be approved.*

CARRIED UNANIMOUSLY

Absent for the Motion: *Commissioner Lilley, Councillor Oshry*

4. APPROVAL OF MINUTES – November 17, 2016

MOVED *Commissioner Hawn – Commissioner Ruth
That the Minutes for the Commission’s November 17, 2016 regular Public Meeting be approved.*

CARRIED UNANIMOUSLY

Absent for the Motion: *Commissioner Lilley, Councillor Oshry*

5. CONSENT AGENDA

MOVED *Commissioner Hudson – Commissioner Hawn
That all Consent Agenda Items be received for information.*

CARRIED UNANIMOUSLY

Absent for the Motion: *Commissioner Lilley, Councillor Oshry*

5. INPUT FROM THE PUBLIC

The following members of the public addressed the Commission:

- *Mr. Phil Lefebvre*
- *Mr. Robert Kreft*

7. **PRESENTATION**

7.1 **Fentanyl and the Edmonton Police Service**

Deputy Chief Simpson introduced Staff Sergeant Karen Ockerman, Edmonton Drug and Gang Enforcement Unit, who provided the presentation.

Staff Sergeant Ockermn spoke on what fentanyl is, how it is made, how it can be taken or absorbed and its different versions. She outlined some of the Service's concerns regarding fentanyl and spoke on

- *Public and Community Awareness*
- *Training for Edmonton Police Service Members, advising that the Service has a Fentanyl Training Committee*
- *Other Edmonton Police Service responses to fentanyl*
- *Challenges*

Deputy Chief Simpson and Staff Sergeant Ockerman responded to questions.

Chair Palmer thanked Staff Sergeant Ockerman for her presentation.

8. **CHIEF'S REPORT**

8.1 **Key Issues**

The Chief identified key issues as reports #8.2, #8.3 and #8.4.

8.2 **Edmonton Police Service Response Time and Dispatch Call Volumes – July-December, 2016**

Superintendent Tawfik introduced Mr. Schafer, Strategic Planning Evaluation and Research Unit, who provided the background on the information presented.

Mr. Schafer presented the report which is provided semi-annually to the Commission. He advised that this report responds to questions raised by the Commission during the last report.

He highlighted the purpose of the report and provided a summary of Edmonton Police Service Priority 1-5 response time performance and dispatch call volumes statistics for 2009 to 2016. He spoke to the following adding that the information provided is on-line:

- *Priority levels and response time targets*
- *What is included in the statistics*
- *Steps to complete a 9-1-1 emergency call*
- *Distribution of P1-P5 dispatched calls*
- *Questions asked from previous reporting*
- *P1-P5 response and dispatch call volume*
- *P1-P5 response time performance and dispatch call volume*

Mr. Schafer presented the Service's recommendation. Members provided their comments.

ACTION BY

Members unanimously agreed that this report continue to come to the Commission on a semi-annual basis.

Commissioner Hudson suggested that the Commission is open to changing the format, which does not need to be as extensive. Members agreed that Executive Director Battiste review the report and bring back a recommendation to the Commission.

*Executive
Director/
Mr. Schafer*

8.3 Domestic Violence Indicators

Deputy Chief Simpson advised that the report is provided in response to a question raised by Commissioner Ruth.

Superintendent Brezinski spoke to the report. He introduced Inspector Cardoso, Serious Crimes Branch.

Superintendent Brezinski and Inspector Cardoso responded to questions.

8.4 Project Watch Quarterly Update (October-December, 2016)

Deputy Chief Harder presented the report, advising that the Service started in 2015 to address crime disorder and violence around Edmonton hotels, motels and rentals.

He provided a brief background on Project Watch and spoke on

- Inspections Conducted (October-December, 2016)*
- Project Watch Task Force Project Outcomes*
- Relationship with External Agencies*
- Terms of Reference and Memorandums of Understanding with external agencies*
- Upcoming actions*

MOVED *Councillor McKeen – Commissioner MacKenzie*

That the Project Watch Quarterly Update (October – December, 2016) report be forwarded to the Mayor and City Councillors and Minister of Health, with a cover letter from the Edmonton Police Commission saying that the Commission is providing an update on the Edmonton Police Service's good work in coordinating project watch, noting that there may be good information in the report for consideration when determining the budget.

*Executive
Director/
EPC Chair*

CARRIED UNANIMOUSLY

Absent for the Motion: *Commissioner Lilley, Councillor Oshry*

9. CHAIR REPORT

There was no report.

10. EXECUTIVE DIRECTOR

10.1 EXECUTIVE DIRECTOR REPORT

Executive Director Battiste distributed a copy of her report to Commission members in advance of the meeting. She spoke to the following:

- *Mandate: Allocate Funds*
 - *Edmonton Police Commission Staffing*
 - *Edmonton Police Commission Budget Reporting*
 - *Citizen Awards Ceremony*
- *Mandate: Establish Policies for Efficient and Effective Policing*
 - *Revised Edmonton Police Commission Policies*
 - *Three-Year Strategic Plan and Annual Operational/Business Plan*
- *Role: Provide oversight to policing operations and public complaint resolution consistent with values and priority of community*
- *Suggest a Strategy Session for the Commission in early Q2 to discuss*
- *Website development*
- *Functional meeting Process*

10.2 Edmonton Police Commission Policy #5.10 – Attendance of Commissioners at Functions

Executive Director Battiste spoke to the policy.

MOVED *Commissioner Hudson – Commissioner Hawn*

1. *That the Edmonton Police Commission approve Edmonton Police Commission Policy #5.10 – Attendance of Commissioners at Functions, as amended; and*
2. *That the “Notes to File” left on the Policy be removed from the Policy.*

CARRIED UNANIMOUSLY

Absent for the Motion: *Commissioner Lilley, Councillor Oshry*

10.3 Edmonton Police Commission Strategy Session

Executive Director Battiste advised that this Session is being planned for the Commission. A doodle poll will be sent out in February to schedule a date for the Session.

10.4 Edmonton Police Commission Citizen Awards Ceremony Update

Executive Director Battiste advised that the Awards Ceremony will be held May 17, 2017.

11. COMMITTEE REPORTS

11.1 GOVERNANCE COMMITTEE

There was no report.

11.2 FINANCE AND AUDIT COMMITTEE

Commissioner Hudson advised that the following items discussed at the January Finance and Audit Committee meeting were included on the agenda:

- 5.1 *Edmonton Police Commission Financial Results for the Period Ending November 30, 2016*
- 5.2 *Edmonton Police Service Financial Results for the Period Ending November 30, 2016*
- 10.2 *Edmonton Police Commission Policy #5.10 – Attendance of Commissioners at Functions*
- 11.2.1 *Edmonton Police Commission Support – Edmonton Police Service 125th Anniversary*

11.2.1 Edmonton Police Commission Support – Edmonton Police Service 125th Anniversary

Commissioner Hudson advised that the Finance and Audit Committee discussed funding opportunities for Commission support of the Service's 125th Anniversary. The Committee agreed it recommend to the Commission that, in accordance with Commission policy, the Commission not support the Service's 12th Anniversary financially, but offer to participate by volunteering time at functions. He explained the rationale for this.

MOVED *Commissioner Hudson – Commissioner MacKenzie*
That, in accordance with existing EPC policy, the Edmonton Police Commission not support the Edmonton Police Service 125 financially, but that it support the Edmonton Police Service by volunteering time at functions.

EPC

CARRIED UNANIMOUSLY

Absent for the Motion: *Commissioner Lilley, Councillor Oshry*

11.3 PROFESSIONAL STANDARDS COMMITTEE

Commissioner McCuaig presented the list of November, 2016 Professional Standards Branch extension requests brought forward to the Commission by the Chief of Police, together with the recommendations of the Commission's Professional Standards Committee, at the Commission's November 17, 2016 Closed Meeting, and advised that the Commission granted the extension requests as recommended by the Committee.

11.4 AD HOC HUMAN RESOURCES COMMITTEE

11.4.1 Edmonton Police Commission Human Resources Standing Committee Terms of Reference

Commissioner Hawn advised that the Ad Hoc Human Resources Committee amended the Human Resources Standing Committee Terms of Reference that were approved by the Commission at its November 17, 2016 public meeting, and is recommending the following motion.

ACTION BY

MOVED Commissioner Hawn – Commissioner Ruth
That the Edmonton Police Commission approve the revised
Human Resources Standing Committee Terms of Reference.

CARRIED UNANIMOUSLY

Absent for the Motion: Commissioner Lilley, Councillor Oshry

11.4.2 Edmonton Police Commission Interim Public Complaint Director

MOVED Commissioner Hawn – Commissioner Ruth

1. That Commissioner Gary McCuaig no longer act as Interim Public Complaint Director for the Edmonton Police Commission.
2. That Executive Director Gabrielle Battiste act as Interim Public Complaint Director for the Edmonton Police Commission until further notice.

CARRIED UNANIMOUSLY

Absent for the Motion: Commissioner Lilley, Councillor Oshry

Executive Director Battiste advised that she will work closely with Commissioner McCuaig moving forward.

Chair Palmer thanked Commissioner McCuaig for his work as Acting Interim Public Complaint Director.

Executive
Director

11.5 AD HOC ADVOCACY COMMITTEE

11.5.1 Dissolution of Ad Hoc Advocacy Committee

Chair Palmer advised that at the Commission's December 15, 2016 Closed Meeting the Ad Hoc Advocacy Committee was established.

At the first meeting of the Committee, it agreed to recommend to the Commission that the Committee be dissolved and that the work of the Committee be deferred to the Governance Committee.

MOVED Vice-Chair O'Brien – Councillor McKeen

That the Ad Hoc Advocacy Committee struck at the Commission's December 15, 2016 Closed Meeting be dissolved.

CARRIED UNANIMOUSLY

Absent for the Motion: Commissioner Lilley, Councillor Oshry

12. EXEMPTIONS FROM CONSENT AGENDA

There were no exemptions from the Consent Agenda.

13. EDMONTON POLICE COMMISSIONER INQUIRIES

There were no inquiries.

ACTION BY

14. OTHER BUSINESS

14.1 Canadian Association of Police Governance (CAPG) Update

Commissioner Ruth advised that the CAPG Board met earlier this week. CAPG dues for the coming year will be increased by 2%.

Commissions across Canada will be asked by CAPG for a quote on how CAPG has been a benefit to them. She will work with Commission staff on the Edmonton Police Commission's response.

*Commissioner
Ruth/
Executive
Director*

14.2 Alberta Association of Police Governance (AAPG) Update

Vice-Chair O'Brien advised that the 2017 AAPG Conference and Annual General Meeting will be held in Edmonton, May 12-13, 2017, at the Delta Edmonton South Hotel.

14.3 REACH Update

Commissioner Hawn advised that REACH met a couple of weeks ago and held its Board elections. REACH is aligning its practices with its mandate. He provided information on the success of REACH's work with children at risk between the ages of 16-17.

15. COMMISSIONER COMMENTS/CONCERNS/COMMENDATIONS

There were no Commissioner comments/concerns/commendations.

16. ADJOURNMENT

The meeting adjourned at 2:00 P.M.

CERTIFIED as being a record of the matters dealt with at the January 19, 2017 Public Meeting.

*Cathy Palmer, Chair
Edmonton Police Commission*

*Ms. Chris Skaggs
Secretary to the Commission*